

ADDENDUM #1

Deschutes Public Library
REQUEST FOR QUOTATION (RFP) #22-23/14
EARLY LEARNING FURNITURE, FIXTURES & EQUIPMENT (FF&E)
ORS 279B DESIGN ASSIST SERVICES AGREEMENT IN SUPPORT OF BOND-
FUNDED CONSTRUCTION PROJECTS

Make note of the following changes and additions to the request for proposals document. ~~Strike Through~~ indicates "DELETE" and **RED TEXT** indicates "CHANGE".

1) Question: How shall the electronic (PDF) version of the submittal be delivered? Email? Dropbox? USB drive? :

Answer: Thumb drive , or other standard USB device with same capability, delivered with the printed hardcopies.

2) Question: Regard E. Scope of Services, Phase I, 1. Design Assist, (b):

This section states: "Provide conceptual fabrication (shop drawings) drawings and written recommendations..."

I view conceptual fabrication drawings and shop drawings as very different in their level of detail and information. By my definition, conceptual fabrication drawings show generalized material selections and assembly concepts whereas shop drawings are complete, detailed drawings for fabrication, with every material, connection, finish, hardware element, etc called out. Can you please clarify this?

ANSWER: It is the intent that the shop drawings evolve as the details unfold to their final production form so as to shake out any issues earlier rather than later in the process.

Jump starting the review of the shop drawings and preventing them from being a Finish start item with respect to schedule.

3) Clarification: Under “E. Scope of services” - At the end of the first paragraph should be added and will read as follows:

The overall scope of this project is to assist the project team in completion of the detailed design for, and fabrication and installation of, a program of select fixtures, furnishings, and integrated media elements for the early-learner spaces in seven libraries across the Deschutes Public Library system. These early learner spaces vary in size from roughly 1400 Square foot renovations of existing spaces at the smallest branch locations, to more than 10,000 Square feet at the largest locations, which will be newly constructed. **The budget of this scope is currently valued between 3.5 and 4.0 million dollars.**

**4) Addition of Addendum B to be made part of the RFP:
Attached to this Addendum #1 is the “PROPOSER CERTIFICATION FORM”**

Reminder: Be certain to note receipt of this and any subsequent addenda on the RFP “CERTIFICATION AND CONTRACT OFFER” form. Acknowledgment of this addendum is a mandatory requirement. Responses received without acknowledging all addenda may be considered non-responsive.

Greg Holcomb
Owner's Representative
Deschutes Public Library

RFP Addendum B
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ORS 279B DESIGN ASSIST SERVICES

PROPOSER CERTIFICATION FORM

(Contractor/Proposer Name)

The Proposer, by and through the undersigned, its authorized representative, acknowledges, represents, attests, warrants and certifies that:

1. Proposer has read and understands, and agrees to be bound by and comply with all RFP instructions, terms and conditions, together with all Addenda, if any, issued.
2. Proposer has read and understands, and agrees to be bound by and comply with the terms of all Contract Documents identified, included, or incorporated by reference into the RFP.
3. Proposer has, or will have, the equipment, personnel, materials, facilities and technical and financial ability necessary to complete the Work in accordance with the Contract documents within the time specified in the Master Development Schedule and the . Proposer agrees to the schedule milestones and durations indicated therein.
4. The Proposal was prepared independently from all other Proposers, and without collusion, fraud, or other dishonesty.
5. Neither the Proposer, nor anyone representing the Proposer, offered or gave any advantage, gratuity, bonus, discount, bribe or loan of any sort to District or its agents, employees, or anyone representing District, or engaged in any other type of anti-competitive conduct at any time in conjunction with this RFP.
6. Proposer has not and will not discriminate against a subcontractor in the awarding of a subcontract because the subcontractor is a minority, woman or emerging small business enterprise certified under ORS 200.055, or against a business enterprise that is owned or controlled by, or that employees a disabled veteran as defined in ORS 408.225.
7. If awarded the Contract, Proposer shall utilize in performance of the Contract all resources indicated in its Proposal, including Key Personnel, to the extent within Proposer's control and Proposer's best efforts.
8. Proposer has the power and authority to enter into and perform the Contract to be awarded, and the Contract, when executed and delivered, shall be a valid and binding obligation enforceable according to its terms.
9. District has the right to modify the Contract prior to execution to (a) correct typographical errors, (b) reconcile inconsistencies within and among the Contract Documents, (c) conform terminology used throughout the Contract Documents, (d) include omitted terms clearly contemplated by the language in the Contract Documents, (e) add terms required under State or federal Law, and (f) incorporate those portions of the Project Proposal and Price, modified, if so, by such negotiations as may be authorized under applicable statutes and rules.
10. Proposer has complied or will comply with all requirements of local, state, and national laws, and that no legal requirement has been or will be violated in making or accepting this proposal
11. Proposer has not and will not discriminate against a subcontractor in the awarding of a subcontract because the subcontractor is a minority, woman or emerging small business

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enterprise certified under ORS 200.055, or against a business enterprise that is owned or controlled by, or that employees a disabled veteran as defined in ORS 408.225.

12. Proposer will execute the formal Contract within a reasonable time; and in the case the undersigned fails or neglects to appear within a reasonable time to execute the Contract the undersigned is considered having abandoned the Contract by District.
13. Proposer agrees to comply with the provisions of Prevailing Wage Laws ORS 279C.840. The Proposer to comply with Oregon tax laws in accordance with ORS 305.385. “Contractor agrees to be bound and will comply with the provisions of ORS 279C.840 or the Davis-Bacon Act 40 U.S.C. § 3141, et seq.”
14. The Proposer, pursuant to ORS 279A.120 (1), (circle one) is/is not a resident Proposer. If not, indicate State of residency_____.

I have received the following addenda, as initialed below:

Addendum 1	Date received	_____
Addendum 2	Date received	_____
Addendum 3	Date received	_____

Respectfully submitted: _____(Date)

By:

(Name)

(Signature)

(Title)

(Email)

(Physical address)

(City, State, Zip)